

Billing information - SAS Ground Handling Denmark A/S

For SAS to process your invoice correctly and ensure timely payments, please find our billing information and invoicing requirements below.

Our preferred solution for receiving invoices is electronically, paper invoices will be rejected.

E-invoicing

PEPPOL ID: 9902:32339026 GLN code: 7350031920505 VAT number: DK32339026 DUNS number: 305437805

Service operator: Pagero https://www.pagero.com/onboarding/sas

Billing address

SAS Ground Handling Denmark A/S FE5807 195 87 Stockholm Sweden

If you are unable to send e-invoices, PDF invoices may be sent to <u>FE5807Invoice@sas.se</u>. Please note that we can only process one invoice with supporting documents per email.

Mandatory requirements on all invoices

- Document identification name (e.g. Invoice or Credit Note).
- Supplier's Invoice number.
- Company name and address of the Supplier and Buyer.
- Supplier's VAT number.
- Buyer's VAT number for trades between members of the EU.
- Buyer's reference consists of user code and name, i.e 12345/Anna Andersson
- Purchase order number consists of nine digits (78xxxxxxxx).
- Invoice currency.
- VAT percentage and amount.
- Supplier's banking details.
- Supplier's contact details.

For order related queries please contact your SAS reference.

For payment related queries please contact AP.ACN@sas.se