



## **Billing information – SAS Ground Handling Sweden AB**

For SAS to process your invoice and ensure smooth and timely payments, please find our billing information and invoicing requirements below.

Our preferred solution for receiving invoices is electronically, paper invoices will be rejected.

### **E-invoicing**

PEPPOL ID: 0007:5569347924

GLN code: 7350031920499

VAT number: SE556934792401

Company identification number: 556934-7924

DUNS number: 352481960

Service operator: Pagero <https://www.pagero.com/onboarding/sas>

### **Billing address**

SAS Ground Handling Sweden AB

FE5803

195 87 Stockholm

Sweden

If you are unable to send e-invoices, PDF invoices may be sent to [FE5803Invoice@sas.se](mailto:FE5803Invoice@sas.se). Please note that we can only process one invoice with supporting documents per email.

### **Mandatory requirements on all invoices**

- Document identification name (e.g. Invoice or Credit Note).
- Supplier's Invoice number.
- Company name and address of the Supplier and Buyer.
- Supplier's VAT number.
- Buyer's VAT number for trades between members of the EU.
- Buyer's reference – consists of user code and name, i.e. 12345/Anna Andersson or BBB111/Scandinavia
- Purchase order number - consists of nine digits (800xxxxxx).
- Invoice currency.
- VAT percentage and amount.
- Supplier's banking details.
- Supplier's contact details.

For order related queries please contact your SAS reference.

For payment related queries please contact [AP.ACN@sas.se](mailto:AP.ACN@sas.se)