

Billing information - SAS Link Crew Services A/S

For SAS to correctly process your invoice and ensure timely payments, please find our billing information and requirements below.

Our preferred solution for receiving invoices is electronically, paper invoices will be rejected.

E-invoicing

PEPPOL ID: 0088:7350031920475

GLN code: 7350031920475 VAT number: DK24202941 DUNS number: 305993698

Service operator: Pagero https://www.pagero.com/onboarding/sas

Billing address

SAS Link Crew Services A/S FE5820 195 87 Stockholm Sweden

If you are unable to send e-invoices, PDF invoices may be sent to <u>FE5820Invoice@sas.se</u>. Please note that we can only process one invoice with supporting documents per email.

Mandatory requirements on all invoices

- Document identification name (e.g. Invoice or Credit Note).
- Supplier's Invoice number.
- Company name and address of the Supplier and Buyer.
- Supplier's VAT number.
- Buyer's VAT number for trades between members of the EU.
- Buyer's reference consists of user code and name, i.e. 12345/Anna Andersson or BBB111/SGH Scandinavia
- Purchase order number consists of nine digits (45xxxxxxx).
- Invoice currency.
- VAT percentage and amount.
- Supplier's banking details.
- Supplier's contact details.

For order related queries please contact your SAS reference.

For payment related queries please contact <u>AP.ACN@sas.se</u>